

Weybridge Neighborhood ACA

Minutes for November 4, 2019 Meeting Bean's and Cream – Main St sun Prairie

Meeting was called to order at 6:02 pm

Members Present - Delmar Mineard, Ryne Hodgson, Barbara Swenson (via phone), John Kotolski, Brad Wuotila and Craig Enzenroth,

Absent Members – Kottiewaran Subramanian

1. Review financial status – September 2019 statement
 - ***Craig noted that we are currently \$1,093.20 better than budget.***
 - ***Del and Ryan asked we had any advertising cost this yr. No but we had \$20 budgeted to cover renewal of web address.***
2. Review and approve 2020 Budget
 - Current budget has assessment of \$70 / lot (\$70 last year)
 - ***The budget was reviewed in detail by each line item.***
 - ***The new web page was discussed and approved to move forward with webstix. Karen to reach out o John with webstix contact to coordinate transferring the address and information. Web page will contain covenants, minutes & agendas, community links i.e. City of Sun Prairie, Chamber etc., forms for approvals, map of the neighborhood, contact us with email shown as admin@weybridge.org, emails will go to Karen for distribution as needed., In addition we would like to have a place for Owners to register their email to receive information online.***
 - ***Discussed the need for a carrying a surplus – sign repairs / replacement, fence along Rattamn. Gallina to estimate cost for these items. Once determined the hopes would be to lower assessments in the future by using excess surplus to offset future expenses.***
 - ***Del motioned to approve the budget of \$11,620 or \$70/lot (same as last yr. Ryne seconded. Motion passed 4-0***

3. Review nomination and election for current ACA members
 - *All members present are willing to serve again.*
 - *Karen to confirm with Kottiewaran if he is willing to serve again.*
 - *Brad is willing to continue as an alternate member.*

4. Review process for notification and collection of 2020 assessment
 - *Reviewed the packet that Karen emailed to the members*
 - *On the contact list remove individual members personal email address. Leave Craig and Karen's*
 - *Reviewed the Members letter prepared by Del. Only change will be to add a link for the approved mailbox. Del to send to Karen in word document for inclusion in the mailing*

5. Update Discussion on mailboxes
 - *Del provided photo samples of the block he lives on for review to determine process. In May an audit will be performed with those needing attention listed as - repair or replace, watch list for minor items to be addressed. A notification will be sent to Lot owners explaining what action needs to be taken. This sample represented approx. 10% of the lots of which approx. 30% were in good condition.*

6. 3266 Box Hill - no response to 2 letters - next step
 - *No further action to be taken as the shed has been viewed and discussed by members. The file should be noted that this shed is approved.*

7. 3153 Bookham - status of needed repairs and complaints
 - *Deck has been repaired and looks very nice,*
 - *Barb noted the plant beds seemed fine and are similar to others*
 - *Play structure hasn't been addressed. A follow up letter to thank them for getting some of the items corrected but repair play structure is still needed*
 - *Barb discussed her neighbors (3189) having many large thistles but discussed with them and is not requesting additional action*

8. Other Business

- *John noted that 204 Kelvington has solar panels installed. After discussion the panels were approved by the members. The approval shall be noted in the file.*
- *Discussion was had regarding request for more solar panels may becoming in the future and we may need to establish a policy on dealing with them.*
- *3149 Weybridge Dr to receive a letter regarding clean up as per Del's email 10/30/19*
- *Motion by Barb, second by Del to adjourn. Adjourned at 7:11*